

Welcome to Hedwig Village



Table of Contents

City History.....	3
City Website.....	3
Elected/Appointed City Officials.....	3
City Council Meetings.....	3
City Services	
Communication.....	4
Police Department.....	4
Fire Department.....	4
Trash/Recycling.....	4
City Park.....	5
Tree City USA.....	5
Helpful Information.....	5
Burglar Alarm Registration	5
Dog Registration	5
Historical Marker.....	6
Spring Branch Memorial Library.....	6
Voter Registration.....	6
Permits – Frequently Asked Questions.....	7
Helpful Phone Numbers.....	8
Car Stickers.....	8
Burglar Alarm Application.....	9
Dog Registration Application.....	10
Newsletter.....	Attached
Placard.....	Attached
Voter Registration Card.....	Attached
Tree City USA Information.....	Attached

City History

Hedwig Village was incorporated as a City by election in December 1954. Harris County Commissioners Court recorded the results of the election into their meeting minutes the same year. The City was named after Hedwig Schroeder, a long-time resident at the time of the election. The City park is also named in her honor. The City holds an election every year on the first Saturday in May. Mayor and Council Positions 1 and 5 are elected in odd-numbered years. Council Positions 2, 3, and 4 are elected in even-numbered years.

Hedwig Village Website

The City's website has useful information including a City calendar with dates and times of meetings, court dates, and other events - www.hedwigtx.gov

Elected/Appointed City Officials

Mayor Tom Jinks..... Jinks@hedwigtx.gov
Council Position 1 Scott Davis..... sdavis@hedwigtx.gov
Council Position 2 Patrick Breckon..... pbreckon@hedwigtx.gov
Council Position 3 Clay Trozzo..... ctrozzo@hedwigtx.gov
Council Position 4 Matt Woodruff..... mwoodruff@hedwigtx.gov
Council Position 5 Shirley Rouse..... srouse@hedwigtx.gov

Police Chief David Gott..... dgott@hedwigtx.gov
City Administrator Wendy Baimbridge..... wbaimbridge@hedwigtx.gov

City Council Meetings

City Council meetings will be held, beginning September 2021, on the second Thursday of the month at City Hall, located at 955 Piney Point Road, starting at 6:30 p.m. All residents are invited to attend and participate.

City Services

Communication

The City has an email notification system for fast communication with the residents. The link to sign up is on the homepage of the City's website.

Hedwig Village Police Department

The Hedwig Police Department is located at 9000 Gaylord. The department is operational all day, every day and fully staffed. Visit their webpage at www.hedwigtx.gov/page/police_home.

Village Fire Department

The Village Fire Department is located at 901 Corbindale Road. The department was created in January 1979 by Inter-local Agreement between, and serves, all six Memorial Villages. Their website is www.villagefire.org.

Trash and Recycling Service

The City has contracted with Texas Pride to collect household trash and recycling within the residential districts of the City.

- The household trash collection days are Wednesday and Saturday.
- The collection day for recycling is Wednesday.
- Trash and recycling should be ready for pickup by 7:00 a.m. on the collection days. However, pickup can occur between 7:00 a.m. to 7:00 p.m.
- The City offers backdoor trash and recycling service. However, both trash and recycling must be visible from the street and NOT inside or behind a garage, fence, carport, gate, or building.
- Yard waste must be placed curbside and should not exceed 50 pounds. Tree limbs should be trimmed to no more than 4 foot in length and bundled.
- Construction debris, dirt, rocks, concrete, liquid paints, fuels, oils, fertilizer, pesticides, batteries, and tires will NOT be collected.

- Heavy/bulk trash is limited to 2 items per collection day and must be placed curbside.
- The list of acceptable recyclable items is available on the City's website or at - www.texaspridedisposal.com/recycle.

City Park

The City Park is located on Corbindale Road across the road from the fire station. The park has play areas for children, a covered pavilion, and picnic tables. The park can be reserved for gatherings, with restrictions, by Hedwig Village residents. Contact City Hall at 713-465-6009 to reserve the park.

Tree City USA

The City is now a recognized Tree City through the National Arbor Day Foundation's Tree City USA Program. The requirements to become a Tree City include having a City Ordinance protecting/caring for public trees, a Resolution recognizing Arbor Day, and having a Tree Advisory Board, among other requirements. The City Council approved the Public Tree Ordinance at the February 2023 Council Meeting. City Council also approved the Resolution recognizing Arbor Day at the February 2023 meeting. Texas recognizes Arbor Day on the first Friday in November every year.

Helpful Information

Burglar Alarm Registration

The City does require the registration of your burglar alarm system. See the City website for the form or for your convenience, a form is attached. This is an annual registration.

Dog Registration

The City does require your pet dog(s) to be registered. See the attached form or the City's website. Bring a current rabies vaccination record along

with the registration form and \$3.00 per dog. This is an annual registration.

Historical Marker

Visit the historical marker located at the corner of Piney Point Road and Gaylord Drive. The historical marker shares fun facts about the Spring Branch area.

Spring Branch Memorial Library

The City is home to the Spring Branch Memorial Library, one of many branches of the Harris County Library System. The library is located on Corbindale Road next to the City Park. Their website is <https://www.hcpl.net/branch/spring-branch-memorial-branch-library>

Voter Registration

The City of Hedwig Village holds its General Election on the first Saturday in May. In order to vote in the Hedwig Village elections, you must update your voter registration with your current Hedwig Village address. Your voter registration must be updated at least thirty (30) days before the election.

Car Stickers

Attached are vehicle stickers for two vehicles in your household. Stop by City Hall if you have more than two vehicles. The sticker has the City logo and should be placed on the rear window on the driver's side. Please remember to remove the sticker when you sell your vehicle.

Permits – Frequently Asked Questions

What are the common projects that require a permit?

Repair or replacement of a roof, fences, water heaters, or AC units.

Interior or exterior remodels that add or take away square footage from the original structure.

All remodels that will require relocating electrical, plumbing, or mechanical lines.

If removing a tree for any reason, a tree permit is required.

Applications are available on the City's website under the Construction tab.

What can I do without a permit?

Replacement of flooring, tile, cabinetry, paint and replace existing fixtures in their original location, such as sinks, toilets, faucets, electrical fixtures, and drywall.

When is the approval from Memorial Villages Water Authority required?

Any project that requires digging or trenching, such as sewer, drainage, swimming pools, or irrigation.

Can the city recommend a contractor?

No, we do not. However, we will require all contractors to comply with providing all credentials and to become registered with our city in order for them to serve our residents.

Should I go through the City of Houston to pull any type of permit?

No, all permits are processed and issued by the City of Hedwig Village.

Should I be using Hedwig Village, TX or Houston, TX for my address?

Use Hedwig Village, TX 77024

Contact LuzDenny in the Building Department at 713-465-6009 or permits@hedwigtx.gov with any questions or concerns.

Helpful Phone Numbers

Hedwig Village City Hall www.hedwigtx.gov	713-465-6009
Hedwig Village Police Department http://hedwigtx.gov/page/police_home	713-461-4797
Village Fire Department http://villagefire.org/	713-468-7941
Memorial Village Water Authority https://mvwa.org/	713-465-8318
Spring Branch ISD Tax Office	713-251-7960
CenterPoint Energy (power outages)	713-207-2222
Memorial Spring Branch Library	713-464-1633
Harris County Annex	713-224-1919
Harris County Flood Control	713-684-4000
Harris County Hazardous Waste	346-286-4299
Harris County Voting Information	713-755-6965
Texas Pride (trash & recycling)	281-342-8178



CITY OF HEDWIG VILLAGE APPLICATION FOR BURGLAR ALARM SYSTEM

Full Name of Applicant
or Business Name: _____

Street Address of Alarm Site: _____
(Include suite or room number, if applicable)

Check One: Business _____ Residence _____

IF A BUSINESS, PLEASE COMPLETE THIS SECTION:

Contact Person: _____

Home Phone: _____ Business Phone: _____

Phone Number at Alarm Site: _____

Occupant's Business Phone: _____

Two Persons to Be Notified in Case of Activated Alarm System and Owner cannot be Located:

Name: _____ Phone: _____

Name: _____ Phone: _____

Name and Phone Number of Phone Company Monitoring Your Alarm:

Name: _____ Phone: _____

Automatic Shut-Off? Yes _____ No _____ Automatic Shut-Off is required by ordinance

FEES New: _____ *(See fee Schedule) Renewal _____ \$25.00

- *January 1 thru March 31: \$50.00
- April 1 thru June 30: \$37.00
- July 1 thru September 30: \$25.00
- October 1 thru December 31: \$12.00

Signature of Applicant



CITY OF HEDWIG VILLAGE
DOG LICENSE APPLICATION

License Number: _____

Owner's Name: _____

Address: _____

Phone: _____

Description of Dog (including name of dog): _____

Issuance Date: _____

Expiration Date: _____

Veterinarian: _____

Rabies Tag Number: _____

Receipt Number: _____

Date Paid: _____

Permit Clerk

City of Hedwig Village



**Want to know what is going
on in Hedwig Village?**

**Sign up for E-Notification
at:**

**www.hedwigtx.gov
or call 713-465-6009**



HELPFUL NUMBERS

- Hedwig Village - City Hall ____ 713-465-6009
- Hedwig Village - Police _____ 713-461-4797
- Village Fire Department _____ 713-468-7941
- Memorial Water Authority ____ 713-465-8318
- SBISD Tax Office _____ 713-251-7960
- SBISD Admin. Office _____ 713-464-1511
- CenterPoint Energy _____ 713-207-2222
- Spring Branch Library _____ 713-464-1633
- Texas Pride - Trash _____ 281-342-8178
- Harris County:
 - Annex (License Tags) _____ 713-224-1919
 - Flood Control _____ 713-684-4000
 - Hazardous Waste _____ 346-286-4299

**Hedwig Village City Hall
955 Piney Point Road
Hedwig Village, TX 77024
713-465-6009
www.hedwigtx.gov**

Please complete sections by printing LEGIBLY. If you have any questions about how to fill out this application, please call your local voter registrar. Please visit the Texas Secretary of State website, www.sos.state.tx.us, and for additional election information visit www.votetexas.gov. Este formulario está disponible en español. Favor de llamar a su registrador de votantes local para conseguir una versión en español.

Qualifications

- You must register to vote in the county in which you reside.
- You must be a citizen of the United States.
- You must be at least 17 years and 10 months old to register, and you must be 18 years of age by Election Day.
- You must not be finally convicted of a felony, or if you are a felon, you must have completed all of your punishment, including any term of incarceration, parole, supervision, period of probation, or you must have received a pardon.
- You must not have been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote.

1 THESE QUESTIONS MUST BE COMPLETED BEFORE PROCEEDING (Check one)

- New Application Change of Address, Name, or Other Information Request for a Replacement Card

Are you a United States Citizen? Yes No Will you be 18 years of age on or before election day? Yes No

If you checked 'No' in response to either of the above, do not complete this form.

Are you interested in serving as an election worker? Yes No

2	Last Name Include Suffix if any (Jr, Sr, III)	First Name	Middle Name (if any)	Former Name (if any)
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3	Residence Address: Street Address and Apartment Number. If none, describe where you live. (Do not include P.O. Box, Rural Rt. or Business Address)	City	TEXAS
		County	Zip Code

4	Mailing Address: Street Address and Apartment Number. (If mail cannot be delivered to your residence address.)	City	State
			Zip Code

5 City and County of Former Residence in Texas

6	Date of Birth: (mm/dd/yyyy)	7	Gender (Optional)	8	Telephone Number (Optional) Include Area Code
	<input type="text"/>		<input type="checkbox"/> Male <input type="checkbox"/> Female		(<input type="text"/> <input type="text"/> <input type="text"/>) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

9	Texas Driver's License No. or Texas Personal I.D. No. (Issued by the Department of Public Safety)	If no Texas Driver's License or Personal Identification, give last 4 digits of your Social Security Number
	<input type="text"/>	XXX-XX- <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

I have not been issued a Texas Driver's License/Personal Identification Number or Social Security Number.

10 I understand that giving false information to procure a voter registration is perjury, and a crime under state and federal law. Conviction of this crime may result in imprisonment up to one year in jail, a fine up to \$4,000, or both. Please read all three statements to affirm before signing.

- I am a resident of this county and a U.S. citizen;
- I have not been finally convicted of a felony, or if a felon, I have completed all of my punishment including any term of incarceration, parole, supervision, period of probation, or I have been pardoned; and
- I have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote.

X _____ Date: _____

Signature of Applicant or Agent and Relationship to Applicant or Printed Name of Applicant if Signed by Witness and Date.

FOR VOLUNTEER DEPUTY REGISTRAR USE ONLY

Deputy Number	Application must be delivered to Voter Registrar no later than <u>5 days</u> after receipt
Signature of Volunteer Deputy Registrar	Date

REGISTRATION RECEIPT

Name of Applicant/Applicant's Agent (if applicable)	Receipt No.:
Name of Volunteer Deputy Registrar	Deputy No.:
Signature of Volunteer Deputy Registrar	Date:

You should receive your Voter Registration Certificate within 30 days. Please keep this receipt until you receive your Voter Registration Certificate from the voter registrar.



**A Proclamation of the City Council of the City of Hedwig Village, Texas
Declaring Arbor Day**

WHEREAS, in 1890 Texas established a special day to be set aside to encourage the planting of trees; and,

WHEREAS, Arbor Day is observed throughout the nation and the world; and,

WHEREAS, the official Arbor Day in Texas is held on the first Friday in November; and,

WHEREAS, trees are an important part of the history of the City of Hedwig Village as many of our trees pre-date the founding of our City in 1954; and,

WHEREAS, trees can be the solution to combating the reduction of the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife;

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and,

WHEREAS, trees – wherever they are planted – are a source of joy and spiritual renewal;

WHEREAS, all citizens are urged to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

WHEREAS, all citizens are urged to plant trees to gladden the heart and promote the well-being of this and future generations; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of Hedwig Village, on behalf of all the citizens, do hereby proclaim, in the City of Hedwig Village, Texas

**Arbor Day
First Friday of November**

Dated this 9th day of February 2023



Tom Jinks, Mayor

Hedwig Village

Becoming a Tree City

Opportunity: Establish Hedwig Village as a nationally recognized Tree City per standards at www.arborday.org/treecityusa.

Benefits:

Emphasizes the importance of trees to the City and its residents and businesses through participation in a national program.

- Trees are an important part of the history of Hedwig Village and some pre-date the city.
- The City has been planting trees since its founding.
- Trees help absorb the sounds of traffic in urban areas by 40%.
- Trees absorb and retain water – 1 mature tree absorbs 2000 gallons of rainwater per year.
- Neighborhoods with trees are seven to nine degrees cooler.
- Trees reduce energy costs up to 25% by shading buildings.
- Homes with trees have higher property values.
- Planting and maintaining trees absorbs carbon dioxide in the atmosphere

Provides for continuing attention to the health of trees in the city and an ongoing planting program.

Encourages community participation and education including recognition of state Arbor Day (1st Friday in November or November 3, 2023).

Requirements:

1. Have a Tree Advisory Board (TAB) that works with City Staff and is responsible for management of community's public trees.
2. Establish a tree ordinance that covers health of public trees and assigns care responsibility.

3. Budget minimum of \$2 per capita on urban forestry.
4. Recognize and celebrate Arbor Day.

Timeline:

February-March 2023 – draft and approve Ordinance. Create and staff tree advisory board. Submit application for Tree City designation.

April 2023 – hold 1st Tree Advisory Board meeting.

July - August 2023 - confirm annual tree budget during city budgeting process.

November 2023 - Publish city proclamation for Arbor Day.

Communications program:

- Showcase in city newsletter
- Signage at City Hall
- Information on city website
- Amendment to existing city welcome signage
- Flyer for new resident welcome packets. Include history of trees in the area, tree care and maintenance tips sheet, list of desired trees, and permit/fee information regarding tree removal processes.

Observations

- TAB will coordinate with the City Forester, Planning, Engineering, Public Works
- Distribution of tree tips and maintenance info, best trees for the area
- Arbor Day program - proclamation, tree giveaway, educational speaker. Want to confirm timing relative to the city recycling day which is usually in September-October.



ABOUT TREES IN COMMUNITIES

Where would we be without trees? These noble protectors give us so much and ask for so little. Their list of good deeds is long and generous: from cleaning our air and water, to keeping us nourished and healthy, to offering us an outdoor space that improves our mood, our health, and overall well-being.



TREES COMBAT URBAN HEAT ISLAND EFFECT BY:

- Cooling temperatures by up to 10 degrees and providing relief from extreme heat
- Reflecting up to 90 percent of the sun's energy back into the atmosphere
- Shading homes and lowering electricity bills
- Lowering surface temperatures in parking lots by approximately 36 degrees



TREES IMPROVE WATER QUALITY BY:

- Absorbing 25 to 35 percent of rainfall and controlling flooding better than manmade systems
- Restricting stormwater runoff from reaching our waterways
- Filtering heavy metals and other pollutants



TREES ENHANCE AIR QUALITY BY:

- Lowering outdoor temperatures, which reduces energy consumption and the pollution it creates
- Capturing carbon emissions that lead to climate change. A single tree removes 22lbs of carbon per year
- Absorbing hundreds of thousands of metric tons of air pollution a year and replacing it with oxygen



TREES BUILD VIBRANT NEIGHBORHOODS BY:

- Inviting neighbors to go outdoors and connect with one another
- Reducing instances of vandalism, graffiti, and littering
- Lowering crime rates and acts of aggression
- Providing fruit to areas suffering from the effects of food deserts
- Growing a sense of community



TREES BOOST COMMUNITY HEALTH AND HAPPINESS BY:

- Encouraging physical activity and spending time outdoors
- Lowering blood pressure and stress, and improving mental well-being
- Reducing conditions that worsen respiratory problems like childhood asthma
- Supercharging the immune system
- Increasing mental focus, even in children with ADHD
- Helping patients recover quicker from surgery or illness

Trees are truly amazing. We're proud to join your mission of uplifting your community through tree-plantings that engage and excite residents.

Citations for each statement can be found in the Arbor Day Foundation's Case for Trees report at arborday.org.

