



# CITY OF HEDWIG VILLAGE PARK PERMIT APPLICATION

[permits@hedwigtx.gov](mailto:permits@hedwigtx.gov)

*(User Fee is Non-Refundable –  
Applicant Must Reside in Hedwig Village)*

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Are you a resident of Hedwig Village? *Circle One* \_\_\_\_\_ Yes / No

Phone number: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Business / Organization: \_\_\_\_\_

Type of Event: \_\_\_\_\_

**Check One** *(User Fee)*

1-15 Guests - \$50.00 Fee: \_\_\_\_\_ 16-30 Guest (Max) \$75.00 Fee: \_\_\_\_\_

Event Times: \_\_\_\_\_ To: \_\_\_\_\_ AM or PM

Please note the following:

- Reservation must be made at least 72 hours prior to event.
- Total guests including children and adults.
- A check in the amount of \$250.00 will hold your reservation.
- The City will keep the User Fee and refund the deposit balance in check form.
- 15 MINUTES BEFORE YOUR EVENT: Notify Hedwig Village Police Department at (713-461-4797) of your event.
- AT THE END OF YOUR EVENT: Hedwig Village Police Department must be called (713-461-4797) to the park to ensure area has been cleared of all garbage.
- The deposit will not be refunded if the applicant does not call Hedwig Village Police Department at the end of the event.
- Total time of event cannot exceed 3 hours.
- For further rules and ordinance details visit [www.hedwigtx.gov](http://www.hedwigtx.gov).
- Failure to comply may result in further penalties and fees.
- The reservation authorizes the party to be held at the park – not a specific location in the park.

I hereby certify that I have read and reviewed this application and the information provided herein is true and correct. I understand and agree that I and anyone involved in my function/gathering shall comply with all provisions and regulations governing this type of permit, whether specified herein or not. This granting of a permit does not give authority to violate or cancel and provisions of state or local laws regulating public parks.

\_\_\_\_\_  
Applicate Signature

\_\_\_\_\_  
Date