



CITY OF HEDWIG VILLAGE PARK PERMIT APPLICATION

permits@hedwigtx.gov

(User Fee is Non-Refundable – Applicant Must Reside in Hedwig Village)

Applicant Name: _____

Address: _____

Are you a resident of Hedwig Village? *Circle One* _____ Yes / No

Phone number: _____ Date of Event: _____

Business / Organization: _____

Type of Event: _____

Check One *(User Fee)*

1-15 Guests - \$50.00 Fee: _____ 16-30 Guest (Max) \$75.00 Fee: _____

Event Times: _____ To: _____ AM or PM

Please note the following:

- Reservation must be made at least 72 hours prior to event.
- Total guests including children and adults.
- A check in the amount of \$250.00 will hold your reservation.
- The City will keep the User Fee and refund the deposit balance in check form.
- **15 MINUTES BEFORE YOUR EVENT:** Notify Hedwig Village Police Department at (713-461-4797) of your event.
- **AT THE END OF YOUR EVENT:** Hedwig Village Police Department must be called (713-461-4797) to the park to ensure area has been cleared of all garbage.
- The deposit will not be refunded if the applicant does not call Hedwig Village Police Department at the end of the event.
- Total time of event cannot exceed 3 hours.
- For further rules and ordinance details visit www.hedwigtx.gov.
- Failure to comply may result in further penalties and fees.

I hereby certify that I have read and reviewed this application and the information provided herein is true and correct. I understand and agree that I and anyone involved in my function/gathering shall comply with all provisions and regulations governing this type of permit, whether specified herein or not. This granting of a permit does not give authority to violate or cancel and provisions of state or local laws regulating public parks.

Applicate Signature

Date