



**CITY OF HEDWIG VILLAGE, TEXAS
CITY COUNCIL BUDGET WORKSHOP
AND SPECIAL CALLED MEETING
JUNE 19, 2025 – 6:30 P.M.
955 PINEY POINT ROAD**

MINUTES

1. CALL TO ORDER

Mayor Jinks called the meeting to order at 6:30 p.m.

Present: Mayor Tom Jinks

Councilmember Patrick J. Breckon
Councilmember Scott Davis
Councilmember Miles Loveless
Councilmember Clay Trozzo
Councilmember Matt Woodruff

Wendy Baimbridge, City Administrator
Justin Wood, Police Chief
Lisa Modisette, City Secretary
Alan Petrov, City Attorney

Absent: None

2. PLEDGE OF ALLEGIANCE

Mayor Jinks led Councilmembers, City staff, and residents in the pledge of allegiance.

3. CITIZEN/VISITOR COMMENTS

Andrea Hermann, 930 Karos, mentioned an article in the Memorial Examiner regarding purchasing a home. She stated the article detailed 8 items to consider, one of which is if the City is taking care of its infrastructure.

4. DISCUSSION REGARDING THE PROPOSED HEDWIG VILLAGE 2026 BUDGET

Wendy Baimbridge, City Administrator, discussed the proposed 2026 Budget.

Revenues –

- Sales Tax – slight decrease from 2025 anticipated
- Franchise Fees – no expected change in revenue
- Permit Fee – slight increase from 2025 expected
- Grant revenue – Community Project Funding (Sidewalks) - \$1.5M expected
- Court Revenue – anticipated to remain the same as 2025

Expenditures –

- Personnel –
 - an increase of 3% in salaries and a 1% increase in the City's contribution to the 457 plan
 - estimate a 15% increase in employee health/dental/vision/life insurance
 - a 3% increase in salaries and a 2% increase in the department's contribution to the 457 plan for VFD personnel
- Capital –
 - Purchase 6 radios for PD

- Purchase 19 computers for PD
 - Replacement of body armor for PD
 - Budget \$13,000 for the Pay-As-You-Go Fund
- Professional Services –
 - Budget funds for Goodman and IDS for Sidewalk Grant management
 - Judges and Prosecutors to receive a slight increase
- Beautification –
 - Budget will remain the same as 2025
- Fund Balance –
 - Increase the General Fund Operation Reserve to 4 months
 - Capital Improvement Fund – Sidewalk Grant proceeds of \$1.5M with \$420,640 grant management to be paid over a 3 year period, \$5M for Westside Infrastructure Project (fully funded through City funds), a \$13M grant application was submitted early 2025 and the City should receive notification of amount to be received in 2026 for Phase 2 for Westside Infrastructure Project, no scheduled Street Rehab for 2026
- Debt Service –
 - Series 2014 (PD building) – paid off in 2034
 - Tax Note 2020 – paid off in 2027
- Storm Sewer Cleaning and Tving - \$47,500 budgeted for 2026

Councilmember Breckon suggested possibly creating a fund to save for vehicle purchases.

Councilmember Loveless asked for the cost to clean up after the 2024 storms. Mayor Jinks stated the City spent a majority of the Emergency Reserve on storm responses. Wendy Baimbridge stated the City was reimbursed approximately 75% of that cost from FEMA.

5. DISCUSSION AND POSSIBLE ACTION ON A PROPOSED 2025 TAX RATE

Wendy Baimbridge, City Administrator, discussed the proposed 2025 tax rate. She recommended the proposed 2025 tax rate to fund the proposed 2026 budget will remain the same at \$0.336334.

Motion was made by Councilmember Woodruff and seconded by Councilmember Davis to propose a Tax Rate for Maintenance and Operation (M&O) at \$0.295780 and a Tax Rate for Interest and Sinking (I&S (Debt)) at \$0.040554, for a total proposed Tax Rate of \$0.0336334. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

6. AN ORDINANCE OF THE CITY OF HEDWIG VILLAGE, TEXAS ADOPTING AMENDMENT NO. 1 OF THE ORIGINAL BUDGET OF THE CITY OF HEDWIG VILLAGE, TEXAS FOR FISCAL YEAR 2025.

Wendy Baimbridge, City Administrator, stated the City has \$4M in the General Fund Balance and \$1M in the Traffic Mitigation Fund Balance that can be transferred into the Westside Project Fund to pay for Phase 1 of the Westside Infrastructure Project.

Councilmember Trozzo asked if the transfer amount included the Memorial Village Water Authority (MVWA) portion. Mayor Jinks stated the MVWA portion will be \$1.2M and is not included in the transfer amount.

Councilmember Trozzo suggested requesting Spring Branch I.S.D. assist with drainage by placing underground retention/detention that should benefit the Westside Infrastructure Project. Mayor Jinks stated Harris County is closer to a drainage project on the west side that would also benefit the City.

Motion was made by Councilmember Woodruff and seconded by Councilmember Breckon to approve the 2025 Budget Amendment #1, as presented. Councilmembers Breckon, Davis, Loveless, and Woodruff voted "Aye", Councilmember Trozzo voted "Nay". Motion carried 4-1.

MOTION CARRIED

7. SCHEDULE A PUBLIC HEARING FOR SEPTEMBER 11, 2025

Mayor and Council agreed with the September 11, 2025 date at 6:00 p.m. for the public hearing.

8. ADJOURN

Motion was made by Councilmember Breckon and seconded by Councilmember Woodruff to adjourn the meeting at 7:14 p.m. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Approved and accepted on August 14, 2025.

ATTEST:

Tom Jinks, Mayor

Lisa Modisette, City Secretary