



**CITY OF HEDWIG VILLAGE, TEXAS
REGULAR CITY COUNCIL MEETING
MAY 9, 2024 – 6:30 P.M.
955 PINEY POINT ROAD**

MINUTES

1. CALL TO ORDER

Mayor Jinks called the meeting to order at 6:32 p.m.

Present: Mayor Tom Jinks

Councilmember Patrick J. Breckon
Councilmember Scott Davis
Councilmember Shirley Rouse
Councilmember Clay Trozzo
Councilmember Matt Woodruff

Wendy Baimbridge, City Administrator
David Gott, Police Chief
Lisa Modisette, City Secretary
Alan Petrov, City Attorney
Ian Knox, Building Official

Absent: None

City Council recessed at 7:25 p.m.

City Council reconvened at 7:36 p.m.

2. PLEDGE OF ALLEGIANCE

Boy Scout Alonso Benavides led the Mayor, City Council Members, City staff, and residents in the pledge of allegiance during the Joint Public Hearing.

3. ADMINISTER OATH OF OFFICE TO ELECTED OFFICIALS

A. Statement of Officer – Council Position No. 2, Council Position No. 3, and Council Position No. 4

B. Oath of Office - Council Position No. 2, Council Position No. 3, and Council Position No. 4

Judge Maddox administered the Oath of Office to Councilmember Patrick J. Breckon, Councilmember Clay Trozzo, and Councilmember Matt Woodruff.

4. CITIZEN/VISITOR COMMENTS

Alonso Benavides, Boy Scout Troop 852, attended the City Council meeting in pursuit of the Communications Badge and the Citizenship in the Community Badge. He attends Strait Jesuit. He hopes to achieve the rank of Eagle Scout by August of this year.

Andrea Hermann, 930 Karos Lane, commented regarding the drainage project. She stated eleven homes, of the forty-four homes, in Memorial Village Estates had major remodeling done. She encouraged City Council to keep in mind, when making the decisions (asphalt versus concrete) this evening, the amount of traffic from much larger vehicles in the City.

Doug Eberhart, 810 Lochtyne Way, requested City Code Enforcement for 11411 Dunbeath. He stated a variance request for the property was denied. The owner has not done any clean up at the property since the variance was denied.

5. REPORTS

A. Police Report – April 2024 Crime Report & Statistics – Chief David Gott

Chief Gott discussed the following:

- There was a murder at the McDonalds located at the 8700 block of Katy Freeway. The victim was a former Hedwig Village resident. A suspect has been identified and charged but not yet arrested.
- The crime statistics were down for the year compared to last year.
- There were three jugging crimes in the City in April. One suspect has been identified and charged for one of the crimes. The suspect has not yet been arrested.
- Two new officers were sworn in. Robert Bell, former dispatcher, and one new graduate from the police academy. One new dispatcher was hired.
- The Memorial High School Senior Car parade is scheduled for this upcoming Saturday at 10:00 a.m. Gaylord Drive, between Echo Lane and Piney Point, will be closed at 9:00 a.m. Piney Point Road will be closed at 9:45 a.m. The parade should last about two hours. Residents can line the parade route. The roads will be reopened after the parade.

Councilmember Rouse asked for an update on the Memorial Village Police Department pursuit from last month. Chief Gott will inquire for additional information.

B. Fire Department – Councilmember Woodruff and Chief Howard Miller

Councilmember Woodruff discussed the following:

- There have been a series of regular and budget meetings. The 2025 Budget is close to being finalized. There is a three to four percent increase in the fire department budget. The Board of Commission proposed to retain the quarterly ambulance reimbursement funds and to place those funds in the Capital Replacement Fund. There has been a significant increase in the cost of fire apparatus. There is also a significant increase in personnel costs. The department received a sizable donation to purchase gym equipment. The Board is discussing purchasing another rescue boat and will look into funding this purchase with donations.

Chief Miller discussed the following:

- Injured personnel – one firefighter/paramedic has returned to light duty and another will return to light duty soon.
- 1 new firefighter/paramedic was hired and starts tomorrow. The department is actively recruiting another firefighter/paramedic.
- The department will be interviewing for a part-time dispatcher.
- Engine 2 had repairs completed.
- The department responded to a fatality accident on Katy Freeway.
- Hedwig Village had 18 fire calls, 27 EMS calls, and 4 non-emergency calls in April, for a total of 49 incidents, with an average response time of 3:19.
- The contract for the roof replacement has been approved by the Board.
- The next Board meeting will be on May 22, 2024.

Chief Miller thanked Councilmember Woodruff for serving as the Board Chair for the last year and for volunteering his time during disasters. Chief Miller presented him with a gold Village Fire Department Badge as a gift of appreciation.

Councilmember Woodruff stated Chief Miller has attended more Council meetings throughout the Villages during his tenure as chief than the previous chief's 10 years of service. Councilmember Woodruff also stated the fire department budget will look a little different this year. The budget has been streamlined for presentation to the member Villages. Previous budgets included a line item for everything within a category. This year, the budget will have a category line item, such as personnel expenditures, capital replacement expenditures, training, etc. The fire department will have a detailed budget with all line items, as before, but the budget submitted to the member Villages will be more streamlined.

Councilmember Rouse expressed concern over this change in budget presentation and requested communications on changes in budgeted expenditures. Councilmember Woodruff assured Council the financials will reflect all categories.

C. Beautification – Andrea Hermann, Member

Andrea Hermann discussed the following:

- Bright Landscaping will continue to update the plantings around the City signs.
- The committee is working on a proposal for the Planning & Zoning Committee for the Campbell Road City sign. The committee would like the sign to be refurbished.
- The committee is discussing seasonal lighting at City Hall. A proposal has been received for LED lighting that can be programmed for seasonal display or a City event. The committee hopes the lighting can be installed during the summer to utilize the lighting throughout the holiday season.

D. Streets and Drainage Committee – Councilmember Rouse, Chair

Councilmember Rouse discussed the following:

- Streets and Drainage Committee has not held a meeting since the April 25, 2024 Public Workshop.

E. Engineering Report – Tim Buscha, IDS Engineering Group

Tim Buscha discussed the following:

- The bidding process for the project for Robinwood Lane and Whippoorwill Lane, with possibly the addition of Sprucewood, received four bids. The bids ranged in price from \$195 thousand to \$344 thousand. Based on available budgetary funds, the recommendation is to proceed with all three streets. IDS recommends awarding the bid to AAA Asphalt Paving, Inc. to rehabilitate Whippoorwill Lane, Robinwood Lane, and Sprucewood (north of Corbindale). There is an agenda item for the awarding of the bid on the agenda this evening.
- The 2024 work for the Storm Sewer Cleaning and TVing Project is complete. IDS is reviewing the data of the completed segments.

- Westside Infrastructure Project – A public workshop was held on April 25. City Council and Streets and Drainage Committee members were in attendance. There was a good turnout of citizens in attendance.

F. Building Official – Ian Knox, Assistant Building Official

Ian Knox introduced Jordan Cruz, a planner with BBG Consulting.

Ian Knox discussed the following:

- 8901 Katy Freeway – the owner is currently working with TxDOT to alter the configuration of one of the existing driveways.
- 9201 Katy Freeway – the project is ongoing with no expected opening date.
- Commercial development – 3 permits have been issued for remodels, 1 set of plans has been resubmitted, and 1 set of plans has been approved, with comments.
- Residential development – 4 permits have been issued for new/remodels, 1 set of plans has been resubmitted, 2 fence plans approved, 1 generator was approved, 2 pools have been approved, 1 irrigation has been approved, and 1 driveway has been approved.

A public hearing was held on May 7, 2024 for a variance request for side yard setbacks. The variance was approved.

A code enforcement sign was placed at 11411 Dunbeath today.

Councilmember Breckon asked about the condition of the previous Katy Freeway Motel lot. Ian Knox stated he would contact the owner.

Councilmember Woodruff stated it appears a contractor on Monte Cello has placed a roll off container on the City street. The street was damaged by this placement. Councilmember Breckon stated the contractor doing work in his street places the replacement roll off container on the street in order to swap out with the container currently in use on the property.

Councilmember Woodruff asked if a permit was required for re-stripping a parking lot. He expressed concern the new parking spot sizes were not being taken into account when re-stripping occurs.

G. Planning & Zoning Commission – Councilmember Trozzo, P&Z Liaison

Councilmember Trozzo discussed the following:

- The Commission wants to pursue house elevations in the near future.
- The Commission will pursue commercial detention requirements. The requirements, if approved, would apply to new commercial construction.
- The Commission would like to let the landowners know about the new Commercial Design Guide.

H. Financial Report – April 2024 - Wendy Baimbridge, City Administrator/Treasurer

Wendy Baimbridge discussed the following:

- The City has \$7.5 million in available funds and \$8.3 million in restricted funds for a total of \$15.8 million. The Tax Note 2018 funds are used for the Streets Rehab Projects and the Tax Note 2020 funds are used for Westside Infrastructure Project expenses.
- The City is 33.3% through the budget year. Revenues are 78% collected and expenses are at 29.5%.
- Sales tax and mixed beverage tax are down slightly for April compared to last year.

Councilmember Rouse asked if TJ Maxx was moving out of the City. Councilmember Trozzo stated they were moving across the street. City Administrator Wendy Baimbridge stated Kroger was moving out of the City next year.

I. City Administrator – Monthly Update – Wendy Baimbridge, City Administrator/Treasurer

There was no report.

J. Mayor – Monthly Report – Mayor Tom Jinks

Mayor Jinks thanked the following:

- Councilmember Woodruff for his service to the City as Fire Commissioner and as Chair of the Board of Commissioner this year. Councilmember Woodruff also served as chair the Fire Chief Search Committee, which chose Interim Fire Chief Howard Miller as the new fire chief. He led the Board in streamlining the fire department budget process.
- Councilmember Trozzo for his continued service as the Planning and Zoning (P&Z) Commission Council Liaison. P&Z recently finished a yearlong project to create a Commercial Design Guide. Councilmember Trozzo's experience in the commercial arena makes him an asset to the City.
- Councilmember Breckon was instrumental in the installation, and approval from City of Bunker Hill Village, of the flashing pedestrian light on Taylorcrest at Magdalene Drive. Thanks also to City Administrator Wendy Baimbridge, Mayor Lord, City of Bunker Hill Village, and Bunker Hill Village City Councilmembers. Councilmember Breckon also serves on the Streets and Drainage Committee.
- Councilmember Rouse for her service as the Chair of the Streets and Drainage (S&D) Committee. The S&D Committee members have attended many meetings regarding the Westside Infrastructure Project.
- Councilmember Davis has made himself available regarding City finance. He assisted in the financial institution bidding process last year, which led to higher interest revenue for the City.

6. CONSIDERATION OF REQUESTS FOR COUNCIL AUTHORIZATIONS – The City Council will discuss and consider possible action of the following:

A. Discussion and Possible Action on the Westside Infrastructure Project to provide direction to EHRA on a street-by-street basis for remaining design work.

Mayor Jinks stated EHRA, at the April 25, 2024 public meeting, needed a minimum of two decisions from Council – curb and gutter and the surface material for the streets.

Tim Buscha, IDS Engineering, stated there are three decisions Council needs to make, the two just mentioned and the third decision would be to use a single trunk line under the pavement for the storm sewer. At the workshop, it was alluded to that it would be best to accommodate trees and conflicts with Memorial Village Water Authority with a single trunk line under the street. The trunk line would give flexibility in the design process. He stated there are a lot of trees close to the right-of-way, very close to the existing storm sewer pipe on each side of the roadway. EHRA's proposal is to leave the inlets where they currently are, but the existing storm sewer would be moved to under just one lane of pavement that will connect those inlets. If moving an existing trunk line will compromise or put a tree at risk, it will be abandoned in place and filled in. Moving the storm trunk to under the roadway will allow a greater depth of the storm sewer to give more flexibility in the design and the pipe would be below the Memorial Village Water Authority (MVWA) pipes. This would ensure the MVWA pipes would not go through the storm sewer pipes.

Councilmember Trozzo asked about repairing the storm sewer, if under the street. He also asked about the estimated cost of \$8.9 million for the storm sewer and if the cost would increase if placed deep into the ground. He asked if the trunk line would be separated some way so some of the water flows south.

Tim Buscha stated the City would dig up the street to do repairs, however, in theory, this trunk line will outlast, for example, 50 years. The trunk line, properly embedded, would see fewer failures occurring, aging, and collapse. A concrete pipe that deep, properly vetted, shouldn't deflect, shouldn't move, should be well protected, and it would not be compromised by a pipe going through it. The proposed design will make the storm system more resilient. He stated the preliminary cost estimate was \$8.5 million, to include everything associated with the storm. He stated this design would also be one pipe, which may garner a cost savings. He stated there will be a break on Magdalene. He stated everything is interconnected. The hydrologic analysis is looking at four points - Merridel Park, Soldiers Creek outfall at Spriggs Way, the Denise outfall, and Taylorcrest. The proposed design will make sure the design does not exceed the existing condition flow.

Councilmember Rouse stated the goal is to get the water out of the street and into the storm system. She stated she is concerned about the access to Gaylord, because Gaylord is the east/west conduit for the water. She stated she wants to make sure the water doesn't stay in that pipe all the time.

Councilmember Woodruff stated it appears to be a good design to get the pipe underneath the street, to protect the trees.

Tim Buscha stated the pipes will be graded to drain.

Councilmember Rouse asked that the pipe depth from the pocket park down Mustang Alley up Echo Lane to Gaylord to be included in the drainage impact analysis. She also asked about placing storm pipes under the streets along the cul-de-sacs. She asked about retaining the ditches.

Tim Buscha stated we have money in the budget to do an initial survey at specific points. He stated the storm pipe would be under one lane, unless there is not a tree it would potentially impact. He stated Council should vote to allow the engineer the flexibility to create the most efficient design, to not limit the design to keep the pipes where it is today.

Councilmember Rouse expressed concern that the drainage impact analysis is not yet completed.

Tim Buscha stated the design will ensure water flow, the design will not go to the depth if drainage is not achieved. He stated more water gets in the pipe during a storm event once more water gets to the inlets. He also stated every street that the City replaces, if it's prudent to protect trees, accommodate Memorial Village Water Authority (MVWA), the storm sewer will be moved under the street.

Councilmember Trozzo stated EHRA's arborist stated the City cannot put storm pipes in the swales due to damaging trees.

Tim Buscha stated the contractor can do root pruning but if the tree is within a certain distance, it won't survive. EHRA's arborist is putting together a tree protection program.

Councilmember Woodruff stated in your judgement as an engineer, designing the system in such a way that it damages trees is not sound engineering practice?

Tim Buscha stated if the trees are sacrificial and you can replace them, it's usually easier to do it where it's less damaging. There's a strong desire to maintain a healthy tree root system. There is an opportunity to do a single trunk line under one lane of the road. There is a minimum size pipe the City will have to put in. There is a potential cost savings to the original cost by using a single pipe.

Motion was made by Councilmember Woodruff and seconded by Councilmember Trozzo to authorize EHRA to design the drainage system in accordance with their best engineering judgement, including by placing drainage under the street. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Mayor Jinks stated Council will now discuss curb and gutter. He stated the residents are not interested in curb and gutter. There would be cost savings if the City does not install curb and gutter.

Tim Buscha stated the only street, based on various discussions, that may merit curbs was Magdalene to, potentially, create a frame for the management of water in a different way. EHRA does not see a technical reason for a cul-de-sac to need a curb other than the existing curb we have today.

Councilmember Rouse stated Magdalene would be the only street to consider curbs on, in your engineering recommendation? She also stated there are some areas where there are existing curbs around corners.

Tim Buscha stated yes, on Magdalene, from Joan of Arc to Taylorcrest. He stated the existing curbs would be reconstructed. Replacing the existing curbs would comply with the Americans with Disability Act (ADA) requirements.

Motion was made by Councilmember Rouse and seconded by Councilmember Davis to adopt that no streets in the Westside Infrastructure Project will have curbs, there will be no additional curbs, and that existing curb areas will be re-curbed. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Mayor Jinks stated Council will now discuss street pavement type.

Councilmember Rouse stated we do have an engineering recommendation on Spriggs Way east, for that roadway surface to be concrete for the purpose of preserving trees.

Tim Buscha stated the City would bear the maintenance costs if the intent is asphalt; however, the cul-de-sac may require more maintenance over time because of the wear. The connection, where the asphalt and concrete meet, may not have same durability. He stated he is leaning toward it does not have to be concrete. He stated Council can always decide to change the road surface material.

Councilmember Breckon questioned why the City would choose to install asphalt when it will cost \$2 million more, in 2024 prices, over the life of the streets. He stated some of these streets, if they have the appropriate base, the City could do a mill and overlay or rehab.

Tim Buscha stated with the current pricing for the concrete and asphalt, and with a mill and overlay at 20 years on the asphalt, the City would get a 60 year life after paving. Factoring in all the maintenance costs over the life of the streets with different surfaces, concrete streets would cost you about \$12.5M over 60 years and asphalt streets over the same time frame could cost about \$14.3M. These estimates are based on assumptions on how long of a life the City could get out of that road. Some roads in the City will wear differently.

Mayor Jinks stated some of our residents said they prefer asphalt. Councilmember Rouse stated some residents prefer concrete.

Councilmember Woodruff asked how much it costs to dye concrete. He stated dying the concrete could be an option if the residents want a darker street.

Tim Buscha stated the issue with dying concrete is difficulty in matching the color in the future.

Councilmember Breckon stated some residents questioned why the City was considering a more expensive long term option (asphalt). He stated the City would need to inform residents their street would be rehabbed or resurfaced every 20 years.

Tim Buscha stated the City could save \$500,000, in today's dollars, if all the streets were redone with asphalt.

Councilmember Woodruff stated the City would spend more money over time because of more asphalt streets. He stated the reality is that the concrete streets potentially have an indefinite lifespan with the amount of traffic in Hedwig Village versus asphalt. The City will

be on a 20 year mill and overlay cycle with asphalt. The fiscally responsible thing to do is concrete.

Councilmember Trozzo asked Councilmember Davis about the rate of return on the \$570,000 discussed earlier, what could the City earn on interest for \$570,000?

Councilmember Davis stated that's a tough question to answer. If the City has the funds in the bank today, the City could earn 5%, 6%, or 7% for 20 years. However, if the City had these additional funds, other streets outside the Westside Project could be rehabbed.

Councilmember Rouse stated the City will need to eventually discuss funding of the project, should the City fund the entire project or fund in phases? However, that's not a decision for this meeting.

Motion was made by Councilmember Trozzo to table this item until Council gets further into the design so the City can better understand which streets will be affected. Motion failed due to lack of a second.

Councilmember Rouse stated the City does not know exactly what the drainage analysis will reveal, as far as having storm sewer under the street or not. This will be revealed through the work that EHRA is doing. What is the impact to design if Council does not provide guidance on all of the streets tonight and is there potentially a priority of streets EHRA really needs guidance on tonight? Is there another date in the future when these decisions regarding these streets could be made?

Tim Buscha stated this will become critical when EHRA designs the traffic control plan and planning how a contractor would build a phase for a concrete road or asphalt road. The traffic plan will determine how to move traffic. EHRA would need to know by August. He stated, with the three decisions made this evening, IDS and EHRA could build cost estimates. IDS and EHRA will be doing value engineering and anticipate the total project cost is going to come down due to not filling in every pipe and not picking up the 54 inch under Merridel. He stated the City will not have two storm sewers per street. A lot of cost will be on the drainage side, not the paving side. The paving side is a lot more stable.

Mayor Jinks asked if Council decides tonight what surface material will be on the street and then we end up doing phases, or if this Council or another Council decides to use a different material, will that affect the design? Will they have to redesign the project?

Tim Buscha stated EHRA will design the whole package. They would not redesign if a surface change decision were made. EHRA will give the City an updated plan for approval. The design is flexible until completion.

Councilmember Woodruff stated although there is a slight increase in cost upfront to do concrete, the total life cost of concrete is less than asphalt. We don't know how long the concrete might last but we can plan on 60 years, hopefully significantly longer. The City does have enough experience that the asphalt will be a regular mill and overlay situation.

Motion was made by Councilmember Breckon and seconded by Councilmember Woodruff that all streets would be concrete except on the occasion where a mill and overlay can save some money. There was no vote at this time due to further discussion.

Tim Buscha suggested adjusting the language of the motion to allow for salvage and reutilize the current asphalt streets if the base is suitable for rehabilitation.

Councilmember Trozzo stated a patchwork of surfaces for various streets will look horrible and he would think IDS would not suggest that.

Tim Buscha stated he suggested concrete on Magdalene to Joan of Arc and the intersection of Joan of Arc. That's one of the areas with the greatest amount of turning movements. An asphalt street will get less life there.

Councilmember Rouse asked where would the engineers recommend changing surfaces? Decisions regarding the design that Council makes this evening are not final, changes could be made in the near future. The plan is not final until we bid the project and the road is getting built. She stated the Streets and Drainage discussion was that through streets, meaning streets connecting to Bunker Hill or consisting of Magdalene, Taylorcrest, and Echo Lane should be concrete and that the cul-de-sacs, maybe, could remain asphalt. She does not recommend changing a currently concrete street into asphalt. She believes a potential Council agreement is concrete streets today stay concrete.

Councilmember Breckon stated that the City would do all concrete streets, with the exception of any opportunities where the City was not doing infrastructure work, then the City could do a mill and overlay. He believes the only option for those would be either North and South Lou Al or Merridel. Other than that, everything else would be concrete. He stated Joan of Arc, Denise, and Constance would be concrete because those streets do not have base. The results of the Geotech confirmed that.

Councilmember Trozzo asked about the base under Joan of Arc. He asked if Joan of Arc would be mill and overlay.

Councilmember Rouse stated it's a 5-inch base under Joan of Arc.

Councilmember Breckon stated Joan of Arc would be concrete because of the St. Cecilia church and school traffic. It would be inconvenient to shut down that street every 20 years to do a mill and overlay.

An amended motion was made by Councilmember Breckon and seconded by Councilmember Woodruff that all streets would be concrete with the possible exception of keeping North and South Lou Al or Merridel asphalt, and that would only be in the case where the City could do the mill and overlay. Motion carried 3-2. Councilmembers Breckon, Rouse, and Woodruff voted "Yes", Councilmembers Davis and Trozzo voted "No".

MOTION CARRIED

B. Discussion and Possible Action to appoint an Alternate to the Village Fire Department Board of Commissioners.

Mayor Jinks recommends Councilmember Breckon as the Alternate Fire Commissioner.

Motion was made by Councilmember Rouse and seconded by Councilmember Trozzo to appoint Councilmember Breckon as the new Hedwig Village Alternate Fire Commissioner. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

7. CONSIDERATION OF CONTRACTS/AGREEMENTS – The City Council will discuss and consider possible action on the following:

- A.** Discussion and Possible Action regarding an agreement with AAA Asphalt Paving, Inc. for Professional Services relating to the 2024 Street Rehabilitation Project (Whippoorwill Lane, Robinwood Lane, and possibly Sprucewood).

Tim Buscha, IDS Engineering, stated four bids were received for the stated road rehab project. AAA Asphalt Paving, Inc. had the lowest bid and has done previous work for the City. The base price includes Whippoorwill Lane and Robinwood Lane, with an additional option for Sprucewood, north of Corbindale. The difference between asphalt and concrete was \$52,000 and \$152,000. The recommendation is to award AAA Asphalt Paving, Inc. the bid for the 2024 Road Rehab Project for Whippoorwill Lane, Robinwood Lane, and, if funds are available, for Sprucewood, north of Corbindale. Construction of the project will begin in mid-June with completion in approximately 45 days. Councilmember Rouse stated the three streets are listed as Priority 3. Mr. Buscha stated Sprucewood has worsened since the street rating/evaluation was completed. The cost of the road rehab will be \$250,319 for all three streets; however, if the base on Sprucewood needs to be replaced, the additional cost could be over \$100,000.

Councilmember Trozzo asked if there were no base for Sprucewood but the asphalt was four inches, could the street be milled and overlaid. Mr. Buscha stated yes, but the cul-de-sac would fail again.

Councilmember Breckon asked if IDS would return to Council if additional work was needed on Sprucewood. Tim Buscha stated he would, if there were enough time for the next Council; otherwise, he would notify the Councilmembers via a letter.

Motion was made by Councilmember Rouse and seconded by Councilmember Breckon to award AAA Asphalt Paving the bid for the 2024 Road Rehabilitation Project for the streets as stated. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- B.** Discussion and Possible Action regarding an agreement with The Goodman Corporation relating to a grant for Pedestrian Safety and Access Improvements.

Wendy Baimbridge, City Administrator, stated The Goodman Corporation has worked with the City before for another grant. The City received \$1.5 million for sidewalk improvements through the effort of The Goodman Corporation (TGC). The agreement outlines the duties TGC will assist the City regarding the development of the project, as well as coordination and use of the grant funds. The grant will fund sidewalk repair/replacement for sidewalks throughout the City. The agreement is for \$75,000. The grant requires a \$300,000 cash match.

Tim Buscha stated the grant requires compliance with Texas Department of Transportation (TxDOT), in addition to filing various reports. TGC will assist with all aspects of the requirements. The scope of the grant will fund pedestrian safety, such as improved sidewalks, upgraded ADA-compliant ramps, improved intersections, and installation of pedestrian traffic signals throughout the City. IDS will evaluate all sidewalks in the City to determine which sidewalks are not ADA-compliant and which are in failed condition. IDS will work with a landscape artist regarding a trail in the park. IDS will create a list of items that the grant funds could be used for. The grant project proposal will be submitted to TxDOT for approval. The goal is for the City to administer the grant funds, as opposed to TxDOT administering the funds. The Westside Infrastructure Project sidewalks could, possibly, not be included in the grant project proposal.

Councilmember Woodruff asked if a flashing sign/light installed by the fire department could be included in the grant project proposal. The flashing sign/lights would warn pedestrians and vehicular traffic of an exiting fire truck. Tim Buscha stated IDS would include such a flashing sign/light in the grant project proposal. TxDOT would have final approval of the grant project.

Motion was made by Councilmember Rouse and seconded by Councilmember Davis to approve the agreement with The Goodman Corporation as presented. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- 8. CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a councilmember requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

A. Approval of Minutes

January 11, 2024 - Regular City Council Meeting

April 11, 2024 – Regular City Council Meeting

B. Approval of General Fund Bills

General Fund Bills

Voided Checks – none

C. Approval of General Fund Bills over \$2,500

IDS Engineering - \$3,084.19

Polar Air Corp. - \$8,532.36

Texas State Treasurer - \$40,697.44

Texas Workforce Commission - \$3,319.68

Tyler Technologies - \$16,918.00

Village Fire Department - \$3,568.37

Wells Fargo credit card - \$2,256.47

D. Approval of Construction Fund Bills

IDS Engineering, Inc. - \$14,487.76

EHRA Engineering - \$176,140.00

Motion was made by Councilmember Rouse and seconded by Councilmember Woodruff to remove the January 11, 2024 minutes and the April 11, 2024 minutes from the Consent Agenda and approve the remaining Consent agenda items. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Councilmember Rouse and Councilmember Trozzo requested corrections to the January 11, 2024 minutes and the April 11, 2024 minutes.

Motion was made by Councilmember Rouse and seconded by Councilmember Trozzo to approve the January 11, 2024 minutes and the April 11, 2024 minutes with corrections. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

9. CLOSED SESSION – The City Council will convene into Closed Session as authorized by Chapter 551, Texas Government Code, to discuss the following matter:

A. As Authorized by Section 551.071, Consultation with Attorney, to discuss employment and vehicle matters.

City Council recessed the open session at 9:09 p.m.

City Council reconvened into open session at 9:23 p.m.

10. ACTION – CLOSED SESSION – The City Council will reconvene in open session and take action, if necessary, on the matters discussed in closed session.

Motion was made by Councilmember Trozzo and seconded by Councilmember Rouse to approve spending \$48,504.65, consisting of insurance proceeds and a cash allotment up to \$22,000 to replace a Ford Explorer, Unit #2203. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

11. ADJOURN

Motion was made by Councilmember Rouse and seconded by Councilmember Woodruff to adjourn the meeting at 9:32 p.m. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Approved and accepted on August 8, 2024.

ATTEST:

Tom Jinks, Mayor

Lisa Modisette, City Secretary