



**CITY OF HEDWIG VILLAGE, TEXAS  
PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
TUESDAY, SEPTEMBER 3, 2019  
6:30 P.M. - 955 PINEY POINT ROAD**

**MINUTES**

**1. Call To Order**

Chairperson Murphy called the meeting to order at 6:30 p.m.

Present:

Chairperson Pat Murphy  
Member Scott Davis  
Member Diana Kopelman  
Member Tom Roth  
Member Bitsy Searcy  
Zach Petrov, City Attorney  
Kevin Taylor, BBG Code Consulting  
Evan Duvall, BBG Code Consulting  
Susan Matthews, Council Liaison  
Angie Ventura, Community Development Coordinator

Absent:

Member Barbara Abrams

**2. Resident/Visitor Comments**

Bob Weiner resident at 931 Magdalene shared some ideas for pedestrian and bicycle friendly paths on the West side of Memorial High School.

**3. Approval of Minutes**

a. Planning and Zoning regular meeting July 2, 2019 – Bitsy Searcy moved to approve Scott Davis seconded. All in favor, motion carried.

**4. Reports from City Council liaison**

Susan Mathews reported there was a joint public hearing on shared parking which council passed. Fire station will exceed the original budget of 3.5 million and that there is a 5-million-dollar place holder for the fire station. There was discussion on different sources of financing for buried power lines such as a management district.

**5. Reports from subcommittees**

None

**6. Presentation by SBISD for proposed Planned Unit Development application for Memorial High School**

Representatives with Spring Branch Independent School District and representatives with Stantec presented on the proposed Planned Unit Development at Memorial High School. The presentation included the current plans with some modifications made since the previous presentations. Building height variance request, windows variance request, driveway zones, parking counts, trees, fencing, and vehicular and pedestrian traffic. There was a question and answer session.

**7. Discussion and possible action on:**

**a. Proposed Planned Unit Development for Memorial High School**

Pat Murphy created a subcommittee consisting of Members Pat Murphy, Scott Davis and Bitsy Searcy to assist with further information for PZ recommendations regarding various topics as discussed.

**b. Recommendation for a Joint Public Hearing for Memorial High School**

Planning and Zoning voted tentatively in support of requesting City Council to call for a Joint Public meeting on October 7, 2019. All in favor. Motion carried

**c. Proposed lighting ordinance - building officials**

Evan Duvall presented proposed amendments to Article V of Chapter 30, Environment. Diana Kopelman moved to approve, Tom Roth seconded all in favor. Motion carried.

**d. Discussion on fault lines in the city**

PZ discussed the fault line that runs through Hedwig Village and decided that further information needed. Evan Duvall suggested that property owners may apply for special exceptions such a variance. A recommendation is to not build on a fault line all though there are ways to build with special engineered modifications.

**e. Design Guide**

No discussion

**f. Comprehensive Plan**

No discussion

**g. Proposed Planned Unit Development Enabling Ordinance for uses within the residential district A for properties thirteen (13) acres in size or more.**

No discussion

**h. Future Agenda Topics**

Pat Murphy requested to add buried power lines and management district.

**9. Adjourn**

Member Bitsy Searcy moved, Member Scott Davis seconded to adjourn the meeting at 9:05 pm, all in favor.

**MOTION CARRIED UNANIMOUSLY**

Approved and accepted November 3, 2019

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Pat Murphy, Chair  
Planning and Zoning Commission

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Angie Ventura  
Planning and Zoning Secretary