



**CITY OF HEDWIG VILLAGE, TEXAS  
PLANNING AND ZONING COMMISSION  
SPECIAL CALLED MEETING  
TUESDAY, JUNE 26, 2018  
6:30 P.M. - 955 PINEY POINT ROAD**

**MINUTES**

**1. Call To Order**

Chairperson Mathews called the meeting to order at 6:32 p.m.

Present:

Susan Mathews P&Z Chairperson  
Bitsy Searcy P&Z Member  
Tom Roth P&Z Member

Pat Murphy P&Z Co-Chair  
Diana Kopelman P&Z Member  
Barbara Abrams P & Z Member

Angie Ventura, Permit Clerk  
Zach Petrov, City Attorney

Absent:

Minh Ly P&Z Member  
Diana Kopelman P&Z Member

**2. Resident/Visitor Comments – None**

**3. Approval of minutes –**

- Regular Called Meeting, February 06, 2018 Pat Murphy moved to approve with stated corrections Tom Roth seconded. All in favor for approval. Motioned carried.

**4. Comments from City Council Liaison**

Shirley Rouse reported on the most recent City Council meeting held on June 14, 2018.

**5. Reports from Subcommittees**

No discussion

**6. Discussion and Possible Action on:**

**a. Proposed Ordinance amending business uses in the Business Districts and recommendation to City Council**

P&Z discussed the minimum retail percentage and specific business uses allowed in the various Business Districts within the city. A Subcommittee was formed by Bitsy Searcy, Barbara Abrams and Pat Murphy to further streamline the Business uses list.

**b. Proposed amendment to PUD ordinance and recommendation to City Council**

P&Z discussed recommendations to amend the current PUD enabling ordinance regarding maximum building height, minimum acreage and minimum required retail, green space, site amenities and traffic studies.

Pat Murphy motioned to approve the discussed recommendations Bitsy Searcy 2<sup>nd</sup> all in favor motion carried.

**c. Design Guide**

No discussion

**d. Minimum building construction standards of Leed Silver class “A” or other standards for the Business Districts**

No discussion

**e. Buried Power Lines in the Business Districts**

No discussion.

**f. Proposed Lighting Ordinance**

No discussion

**g. Landscaping Requirements for Business Districts**

No discussion

**h. Proposed Ordinance Regarding Shared Parking**

No discussion

**i. Discussion of the updating of specific city P&Z Ordinances and the possible engagement of a consultant for project and scheduling a joint workshop with city council**

No discussion

**j. Height of residential fencing**

P&Z discussed final recommendations to amend the current Fence Ordinance to allow residential fence height to 8 feet tall measured from the elevation grade at the fence line.

Bitsy Searcy motioned to approve the recommended amendments to the Residential Fence Ordinance Tom Roth 2<sup>nd</sup> Barbara Abrams, Diana Kopelman, and Susan Mathews were in favor. Pat Murphy opposed. Motion carried.

**k. Ordinance amending business districts reconfiguration**

No Discussion

**l. Comprehensive plan**

No discussion

**m. Future agenda topics**

No discussion

**7. Adjourn**

Bitsy Searcy motioned to adjourn the meeting at 9:13 p.m. Tom Roth seconded. All in favor, meeting adjourned.

**MOTION CARRIED UNANIMOUSLY**

---

Susan Mathews , Chair  
Planning and Zoning Commission

---

Angie Ventura, Secretary  
Planning and Zoning Commission