

**MINUTES
CITY OF HEDWIG VILLAGE
PLANNING AND ZONING MEETING
TUESDAY, JANUARY 7, 2014
7:00 P.M. – 955 PINEY POINT ROAD**

#1. CALL TO ORDER

Chairman Wiener called the meeting to order at 7:05 p.m.

Present: Bob Wiener, Chairman

Commission Members

Barbara Abrams

Michael Brandt

Susan Mathews

John Niemann

Larry Opalka

Alan Petrov, City Attorney

Absent: Commission Member Sylvie Bucci, Vice-Chair

Commission Member Pat Murphy

Commission Member Bitsy Searcy

Bob Dixon, Council Liaison

#2. RESIDENT/VISITOR COMMENTS

None

#3. APPROVAL OF MINUTES – Public Hearing on November 19, 2013 and Regular Monthly Meeting on November 19, 2013 and Regular Monthly Meeting December 3, 2013.

Member Opalka motioned, Member Brandt seconded, to approve the minutes for the Public Hearing held on November 19, 2013.

MOTION CARRIED UNANIMOUSLY

Member Mathews motioned, Member Abrams seconded, to approve the minutes for the Regular Monthly Meeting held on November 19, 2013.

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MOTION CARRIED UNANIMOUSLY

Member Neiman motioned, Member Matthews seconded, to approve the minutes for the Regular Monthly Meeting held on December 13, 2013.

MOTION CARRIED UNANIMOUSLY

#4. REVIEW, DISCUSSION AND POSSIBLE ACTION RELATED TO 2014 CALENDAR MEETING DATES AND POSSIBLE CONFLICTS.

Chairman Wiener determined there were no holidays conflicting with the meetings. Chairman Wiener stated that in the ordinances it read that P & Z was not obligated to hold monthly meetings. He then suggested keeping the meetings monthly, but not to make up a meeting if it is missed.

No Members presented issues with the scheduling.

NO ACTION WAS TAKEN

#5. REVIEW, DISCUSSION AND POSSIBLE ACTION ON PLANNING AND ZONING COMMISSION MEETING PROCEDURES, SUB-COMMITTEE REPORTING, AND AGENDA ITEMS.

Member Mathews stated she made changes to the procedures document and the changes were underscored on the second packet provided to all members for review.

Member Wiener questioned what would happen if both the Chairman and Vice Chairperson could not attend the meeting, if someone else could take their place.

City Attorney Petrov stated members could vote to elect an alternative chairperson for that meeting.

Member Mathews said she would add this comment to the procedures.

Chairperson Wiener pointed out procedure item three titled "Agendas" and suggested combining items five and six.

Member Niemann suggested leaving them separate to leave openings for discussion on both the meeting itself and to hear a report.

Chairperson Wiener and Member Mathews agreed to leave as is.

Chairperson Wiener suggested for procedure item seven, to remove the brackets, other members agreed to make the document say designated.

Member Opalka suggested inserting designated by Chairperson.

City Attorney Petrov stated that having an attendee at the City Council meeting was to see what was being discussed by the City Council, not to actually speak at the meeting.

Member Mathews suggested creating a new paragraph that addressed action items.

Chairman Wiener stated, within subcommittee reports, there is nothing to act on because it is not an action item.

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Member Mathews stated if there is a request for action, it must comply with the paragraph concerning action items.

Member Mathews stated she will finalize the document and provide copies at the next meeting for a vote.

ITEM WAS TABLED

#6. REVIEW, DISCUSSION AND POSSIBLE ACTION RELATED TO MODIFICATION OF EXISTING BUSINESS DISTRICT ORDINANCES.

Chairman Wiener stated he would put together a note of items previously passed out and that there were about half a dozen items.

ITEM WAS TABLED

#7. REVIEW, DISCUSSION OF PLANNED UNIT DEVELOPMENT (PUD) CONCEPT FOR THE BUSINESS DISTRICTS.

Member ^{Mathews}~~Searey~~ stated she, Member Mathews and Member Bucci met in December and Member Bucci was currently working on drafting.

ITEM WAS TABLED

#8. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ARCHITECTURAL DESIGN GUIDELINES FOR THE BUSINESS DISTRICTS.

Member Mathews stated she didn't have her notes with her.

Member Neiman asked if agenda items seven and eight were being handled by one subcommittee.

Member Mathews stated technically they were both being handled by one committee because item eight stemmed from item seven.

ITEM WAS TABLED

#9. REVIEW STATUS OF THE PROPOSED ADDITIONS TO SECTION 506 E. MISCELLANEOUS PROVISIONS AS DISCUSSED IN THE AUGUST 7, 2012 AND NOVEMBER 15, 2012, MAY 7, 2013, AND VOTED ON AT THE JUNE 4, 2013 MEETING.

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Chairman Wiener stated he had not given the letter to Bob Dixon yet.

ITEM WAS TABLED

#10. MEMBER SUGGESTIONS FOR AGENDA ITEMS.

Chairman Wiener stated the agenda items seven and eight will be compacted under the agenda item for next month's subcommittee reports.

No other items were suggested at the time to be added on to the agenda.

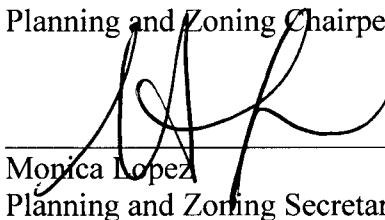
#11. ADJOURN

Member Niemann motioned, Member Mathews seconded, to adjourn the meeting at 8:35 p.m.

MOTION CARRIED UNANIMOUSLY



Bob Wiener
Planning and Zoning Chairperson



Monica Lopez
Planning and Zoning Secretary