



**CITY OF HEDWIG VILLAGE, TEXAS
REGULAR MONTHLY CITY COUNCIL MEETING
AUGUST 19, 2021
6:30 P.M. - 955 PINEY POINT ROAD**

MINUTES

In accordance with Governor Abbott's Executive Order or Proclamation dated March 13, 2020 and continued monthly by Executive Orders or Proclamations to the most recent Proclamation dated July 30, 2021 relating to the COVID-19 pandemic and the need to minimize face-to-face contact, the City of Hedwig Village held the August 19, 2021 City Council Meeting in person with several participants joining the meeting via Zoom, as noted below.

1. CALL TO ORDER

Mayor Jinks called the meeting to order at 6:30 p.m.

Present: Mayor Tom Jinks

Councilmember Scott Davis

Councilmember Harry J. Folloder

Councilmember Dane Johnson

Councilmember Shirley Rouse

Councilmember Matt Woodruff

David Gott, Police Chief

Alan Petrov, City Attorney

Evan DuVall, Asst. Building Official

Lisa Modisette, Asst. City Secretary

Absent: Kelly Johnson, City Admin./Secr.-Treas.
Kevin Taylor, Building Official

2. PLEDGE OF ALLEGIANCE

Mayor Jinks led the Councilmembers, City staff, and visitors in the Pledge of Allegiance.

3. CITIZEN/VISITOR COMMENTS

Tom Roth, 854 Pecanwood, thanked the police department for the safety of the residents in the City. He also expressed concern over the loss of trees on several lots on Beinhorn.

Andrea Hermann, 930 Karos Lane, encouraged everyone to attend the drainage meetings. Resident input will be welcomed.

4. REPORTS

A. Financial Report – July 2021 – Lisa Modisette, Assistant City Secretary

Lisa Modisette discussed the following:

- Sales tax is up forty five percent for August 2021 compared to the same time period in 2020. The sales tax is down approximately three percent for the year compared to the same time period in 2020.

- The City is fifty eight percent through the budget year. Revenues for 2021 are eighty four percent of budget and expenditures for 2021 are fifty three percent of budget.

B. Police Report – July 2021 Crime Report & Statistics – Chief David Gott

Chief Gott discussed the following:

- The total crimes in the City for the year continue to remain low.
- One violent crime in July 2021 was a domestic violence incident. The suspect was arrested and charged with assault.
- Several burglaries to a business were reported in the City. Several offices in an office building were illegally entered and items were taken. The suspect has been identified and charged but not yet arrested.
- School is now in session. Traffic has been difficult at the middle school and the high school. The new traffic patterns and the new lights at the high school are confusing for the drivers.
- The department was audited by the Criminal Justice Information System to ensure the system is being used properly. The department's audit result was favorable.
- A homeless man living under I-10 at Echo Lane was arrested. TxDOT removed his belongings while he was in jail.
- Officer Sadikin was promoted to Detective. Officer Khan was promoted to Sergeant for the night shift.

C. Fire Department – Councilmember Folloder, Commissioner, & Bill Johnson, Alt. Commissioner

Councilmember Folloder discussed the following:

- The department has responded to two hundred forty nine calls in Hedwig Village for the year. Seventy five of those calls were for life threatening incidents and twenty one were for life threatening fire incidents. Response times for Hedwig Village are well below the national average for fire, medical, and advanced life-saving calls. All firefighting personnel are also fully qualified as Emergency Medical Services (EMS). The total number of calls received includes all calls for service on the freeway. Fire calls are any calls that are non-medical emergency calls.
- The renovation project is on schedule. The equipment bay is almost finished. The trucks will be moved into the bay when completed.

D. Beautification – Kathryn Schenk, Chairperson

Kathryn Schenk discussed the following:

- The Campbell Road Esplanade is being cleaned up.

- The landscaping around the newly installed City marker signs will begin in September to avoid the worst of the summer heat.

E. Drainage Committee – Councilmember Rouse

Councilmember Rouse discussed the following:

- Streets and Drainage Committee held a meeting yesterday. LJA Engineering, Inc. (LJA) was in attendance to answer questions. The proposed project estimates that most of the new street widths would be twenty eight feet. Most residents are against streets that wide. The committee would like input from the fire department regarding street width and easier accessibility for emergency vehicles.
- The next meeting is scheduled for August 31, 2021 at noon at City Hall. Input received prior to the next meeting would be very helpful.
- The committee has not discussed sidewalks or mailboxes yet.

F. Building Official –Evan DuVall, Assistant Building Official

Evan DuVall discussed the following:

- Moody Project – Belong Kitchen is continuing their tenant improvements. The improvements should be completed by the end of August or early September. Additional tenant improvements are ongoing, including a fitness space, a conference meeting space, a wine/coffee bar on the ground floor, and a bank on the fourth floor. The shell of Building B is almost complete and final inspections will begin soon. A permit has been issued for a tenant improvement for the second floor.
- Memorial High School – The work on the main campus building is in the cover stage and the interior finishes will be installed. Work on the bus loop should begin soon. The exterior of the building should be completed soon. The new traffic light on Echo Lane at Gaylord has been installed and is operational. The issues with the new traffic light on Echo Lane, such as timing and a left turn signal issue, are either fixed or being worked on. The school district had to install a new light controller because the prior controller was unable to be upgraded to accommodate the new lighting phases. The City is discussing the timing of the installation of the sidewalks around the high school. The City needs to conduct a traffic study now to account for the high traffic patterns with the new traffic light, the student drivers, and the parent drop off and pick up.
- Memorial High School Tennis Courts – A new ornamental, metal fence has been installed along the perimeter of the practice field and the tennis courts.
- Sunday Press Coffee Shop – This project will not be moving forward. The building will require significant renovations prior to occupation.
- Small Nodes – The City has received the third submittal for small nodes within the City and is close to issuing a permit for installation. An associated right-of-way permit has been approved for running the required underground cabling.

G. Planning & Zoning Commission – Councilmember Scott Davis, Council Liaison

Councilmember Davis discussed the following:

- Planning and Zoning did not meet earlier this month. A meeting may be scheduled for next week.

H. City Administrator – Monthly Update – Lisa Modisette, Assistant City Secretary

Lisa Modisette discussed the following:

- The September Council meeting will be held on the second Thursday, September 9, 2021.
- A public hearing will be held on September 9, 2021 at 6:00 p.m. for the 2022 Proposed Budget and the 2021 Proposed Tax Rate. City Council will vote on the budget and the tax rate at the Council Meeting scheduled at 6:30 p.m. the same day.

I. Mayor - Monthly Report

Mayor Jinks discussed the following:

- The City of Hunters Creek Village's repaving of Beinhorn should be completed on September 21, 2021. Additional work on the driveways will continue after this date.
- The traffic for Memorial High School has been discussed. The safety of the students is a high priority but the residents should also be able to use the streets during the morning and afternoon school zone hours.
- A meeting was held with Trey Cantu, General Manager of the Memorial Villages Water Authority, to discuss the proposed Westside Improvement Project.
- Welcome packets have been delivered to three new residents.
- Gorman's Cleaners is open for business after a brief delay caused by the fire.

5. CONSIDERATION OF ORDINANCES / RESOLUTIONS – The City Council will discuss and consider possible action of the following:

- A. An ordinance of the City Council of the City of Hedwig Village, Texas amending Chapter 46, Motor Vehicles and Traffic, Article VI, Speed Limits, Section 46-154, School Zones, for the regulation of traffic in designated school zones and to update the hours of designated school zones.

Mayor Jinks stated the Spring Branch Middle School (SBMS) adjusted their instructional hours. Stephanie Spencer, Principal of SBMS, requested the City change the school zone hours to better reflect the new school hours for SBMS. SBMS starts their day at 8:40 a.m. and releases the students at 3:55 p.m. The requested school zone hours would change the afternoon hours to 2:30 p.m. to 4:30 p.m. The school zone hours in the morning would not change. Councilmember Rouse expressed concern the requested change to the afternoon school zone hours would no longer include the early release seniors from the high school who leave campus at 2:10 p.m. The requested change would affect the Spring Branch I.S.D. schools only. The school

zone hours for St. Cecilia Catholic Church would remain the same. Councilmember Davis recommended the new afternoon school zone hours would be 2:00 p.m. to 4:30 p.m. for SBISD schools only in the City. The City and the school district will send out an email informing parents and residents of the new school zone hours. The City will order new signage to be installed with the new hours. The ordinance will be published in the Memorial Examiner.

Motion was made by Councilmember Folloder and seconded by Councilmember Johnson to approve the ordinance changing the afternoon school zone hours to 2:00 p.m. to 4:30 p.m. for Spring Branch I.S.D. schools only. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

6. CONSIDERATION OF CONTRACTS/AGREEMENTS

- A. Consideration and possible action for approval of an agreement with GTE MobilNet South Texas LP, d/b/a Verizon Wireless, regarding Small Node Streetlight Poles.

This agenda item was tabled.

7. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS

- A. Introduction of Trey Cantu, General Manager of Memorial Villages Water Authority.

Trey Cantu, General Manager of Memorial Villages Water Authority (MVWA), is very experienced in his field. He is interested in continuing the interlocal agreements between the various villages and the MVWA for infrastructure construction. There has been discussion with the City's engineers, LJA Engineering, Inc. (LJA), regarding the proposed drainage project on the west side of the City. There will be funding available from MVWA to cover their portion of the expense if the project is approved. He stated more discussion is needed between the City, LJA, and MVWA. MVWA currently provides water and sewer services to the residents of Hedwig Village, Hunters Creek Village, and Piney Point Village. The MVWA currently is rehabbing a ground tank on Gaylord Drive. The ground tank rehab on Gaylord should be completed in early 2022. The footprint and height of the tank will not change. All capital improvements for MVWA are cash funded, no debt is acquired to finance improvements. MVWA has an agreement with the City of Houston for six million gallons of water per month. The balance of the needed water is received from water wells.

- 8. CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

A. Approval of Minutes

May 20, 2021 Regular Council Meeting
July 15, 2021 Regular Council Meeting

B. Approval of General Fund Bills

General Fund Bills

Voided Checks – none

C. Approval of General Fund Bills over \$2,500

Texas Workforce Commission - \$7,467.47	Johnson Petrov - \$3,021.00
State Treasurer - \$18,912.01	EZTask, Inc.. - \$3,300.00
TML Intergov't Risk Pool - \$21,269.50	LJA Engineering, Inc - \$4,787.09
Accutek - \$4,030.95	

D. Contract with Houston Community Newspaper for a period of one year commencing on November 1, 2021.

Motion was made by Councilmember Folloder and seconded by Councilmember Rouse to approve the consent agenda as presented. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

9. ADJOURN

Motion was made by Councilmember Johnson and seconded by Councilmember Rouse to adjourn the meeting at 8:15 p.m. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Approved and accepted on September 9, 2021.



Tom Jinks, Mayor

ATTEST:



Lisa Modisette, Asst. City Secretary