



**CITY OF HEDWIG VILLAGE, TEXAS  
PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
TUESDAY, APRIL 2, 2019  
6:30 P.M. - 955 PINEY POINT ROAD**

**MINUTES**

**1. Call To Order**

Chairperson Mathews called the meeting to order at 6:38 p.m.

Present:

Susan Mathews  
Tom Roth  
Pat Murphy  
Barbara Abrams  
Diana Kopelman

Shirley Rouse, Council Liaison  
Angie Ventura, Permit Clerk

Zach Petrov, City Attorney  
Kevin Taylor, BBG Code Consulting  
Evan Duvall, BBG Code Consulting

Absent:

Minh Ly  
Bitsy Searcy

**2. Resident/Visitor Comments**

No comments

**3. Approval of Minutes**

**4. Reports from City Council Liaison**

Shirley Rouse informed PZ commission that the city has appointed Cary Moran as the city forester and that there was a change to the Tree Ordinance regarding protected trees. Shirley Rouse also mentioned that the City did pass a franchise solid waste so there will be only one solid waste hauler for the commercial district. There was also an action item regarding small cell nodes within the city.

**5. Reports from Subcommittees**

**6. Discussion and possible action on:**

**a. Proposed Ordinance regarding shared parking, valet/shuttle service and offsite parking**

**b. Proposed Planned Unit Development Enabling Ordinance for churches, schools and city uses with in the Residential A zoned properties five (5) acres in size or more.**

Susan Mathews recommended that there should be a PUD application specific to Memorial High School. Planning and Zoning commission reviewed and discussed proposed changes to the article V zoning regulations section 509 regarding height, traffic study, lighting, fencing, parking, landscaping, trees and access. Kopelman moved to request a Joint Public Hearing to present the proposed changes to council May 16, 2019 Roth 2<sup>nd</sup> all in favor, motion carried.

**c. Discussion regarding small nodes with in the City of Hedwig Village.**

No discussion

**d. Buried power lines in the business district.**

No discussion

**e. Design Guide**

No discussion

**f. Minimum building construction standards of Leed Silver, Class “A” or other standards for the Business Districts**

No discussion

**g. Proposed Lighting Ordinance**

No discussion

**h. Landscaping Requirements for business districts.**

No discussion

**i. Comprehensive Plan**

No discussion

**j. Future Agenda Topics**

**7. Adjourn**

Member Kopelman moved, Member Roth seconded, to adjourn the meeting at 9:04 pm, all in favor.

**MOTION CARRIED UNANIMOUSLY**

Approved and accepted July 2, 2019

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Pat Murphy, Chair  
Planning and Zoning Commission

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Angie Ventura  
Planning and Zoning Secretary