



**CITY OF HEDWIG VILLAGE, TEXAS  
PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
TUESDAY, NOVEMBER 6, 2018  
6:30 P.M. - 955 PINEY POINT ROAD**

**MINUTES**

**1. Call To Order**

Chairperson Mathews called the meeting to order at 6:37 p.m.

Present:

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Tom Roth

Diana Kopelman

Pat Murphy

Zach Petrov, Acting City Attorney

Evan DuVall, BBG Consulting

Susan Mathews

Barbara Abrams

Bitsy Searcy

Shirley Rouse, Council Liaison

Angie Ventura, Permit Clerk

Absent:

None

**2. Resident/Visitor Comments**

There were no resident/visitor comments.

**3. Approval of Minutes**

August 15, 2018 Planning and Zoning workshop and September 4, 2018 Planning and Zoning Regular meeting Bitsy Searcy moved to approve Tom Roth 2<sup>nd</sup> All in favor. Motion carried

**4. Report on City Council meeting by P&Z Chair**

Susan Mathews reported on the Public Hearing on the Amendment to the PUD Enabling Ordinance as well as the Moody PUD application. Susan reported that the minimum PUD size was increased from 1.5 acres to 3 acres.

**5. Reports from City Council Liaison**

None

**6. Reports from Subcommittees**

None

**7. Discussion and possible action on:**

**a. Proposed amendment to Zoning Code regarding residential construction in Business District 4**

Pat Murphy and Bitsy Searcy had a consultation with Pelican Builders discussing various residential topics such as what the definition of density in terms of residential properties was, spacing between townhomes, patio homes focusing on single family multi-story properties with various features such as a garage in the rear of the property, alleys, and retention ponds. P&Z also discussed the possibility of creating a residential PUD ordinance and how that may be beneficial to the city. A subcommittee was created including Diana Kopelman and Pat Murphy to gather further information on a possible residential PUD.

**b. Proposed Ordinance regarding shared parking**

P&Z and Evan Duvall of BBG Code Consultants discussed the shared parking at the Echo Lane shopping Center.

**c. Buried Power Lines in Business Districts**

No discussion

**d. Design Guide**

No discussion

**e. Minimum building construction Standards of Leed Silver. Class “A” or other standards for the Business Districts.**

No discussion

**f. Proposed Lighting Ordinance**

No discussion

**g. Landscaping Requirements for Business Districts**

No discussion

**h. Discussion on the Updating of the Specific city P&Z Ordinances, Engagement of a consultant for project**

No discussion

**i. Comprehensive plan**

No discussion

**j. Proposed Renovations/New Construction by SBISD at Memorial High School**

Susan Mathews shared information regarding the renovation plans for Memorial High School after attending a bond meeting which was held on October 23, 2018. The renovations are going to occur over the next ten years. Among the possible plans is the addition of 2 multi-story parking garages. P&Z reviewed several possible proposed site plans.

**k. Future Agenda Topics**

**8. Adjourn**

Member Pat Murphy moved, Member Diana Kopelman seconded, to adjourn the meeting at 8:21 pm, all in favor.

**MOTION CARRIED UNANIMOUSLY**

Approved and accepted January 3, 2019

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Susan Mathews , Chair  
Planning and Zoning Commission

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Angie Ventura  
Planning and Zoning Secretary