



**CITY OF HEDWIG VILLAGE, TEXAS
EMERGENCY CITY COUNCIL MEETING
DECEMBER 16, 2022
5:00 P.M. - 955 PINEY POINT ROAD**

MINUTES

1. CALL TO ORDER

Mayor Jinks called the meeting to order at 5:00 p.m.

Present: Mayor Tom Jinks

Councilmember Patrick J. Breckon
(via Zoom)

Councilmember Scott Davis
Councilmember Shirley Rouse
(via Zoom)

Councilmember Clay Trozzo
Councilmember Matt Woodruff

Wendy Baimbridge, City Administrator
Lisa Modisette, City Secretary

Absent: Alan Petrov, City Attorney

2. PLEDGE OF ALLEGIANCE

Mayor Jinks led the City Council and City staff in the Pledge of Allegiance.

3. CITIZEN/VISITOR COMMENTS

None

4. CONSIDERATION OF REQUESTS FOR COUNCIL AUTHORIZATION

A. Action item to authorize overtime funding for the Village Fire Department

Councilmember Woodruff stated the Village Fire Department (VFD) has no overtime funding remaining in their overtime budget line item for the rest of the year. The VFD should request a budget amendment from the six contracting Villages prior to expending all funds and before any more funds are spent from a budget line item. Chief Foster stated earlier in the year he would keep a close eye on the budget. Councilmember Woodruff requested City council make funds available for VFD for overtime, if needed. Citizens need to be assured that emergency services will be available when needed.

Mayor Jinks stated Chief Foster sent an email to all Villages stating adverse weather was highly likely and the possibility of needing to call in extra personnel to cover the potential calls would likely be needed. However, the VFD has no available funding in the overtime budget line item.

Mayor Jinks stated a motion to provide overtime funding will allow the VFD to cover shifts with overtime if needed. Hedwig Village offered to cover up to \$50,000 in overtime.

Councilmember Davis asked if the other Villages would reimburse Hedwig Village if the funding is provided to the VFD.

Mayor Jinks stated there is no guarantee that the City would be reimbursed by the other Villages. He stated the City would cover the entire overtime expense, if needed, just in case the VFD Board of Commissioners cannot meet to propose a budget amendment.

Councilmember Davis stated weather events, such as a freeze, or a pandemic are unusual for the area. However, budgets should forecast for expected expenses.

Councilmember Trozzo asked if funds were available in the Ambulance Reimbursement account and how much money is in that account.

Councilmember Woodruff stated the Villages approved the use of the Ambulance Reimbursement Funds to purchase new turn out gear for the fire department.

Councilmember Rouse stated that in October City Council meeting, Chief Foster stated he cancelled vacation to limit overtime. How would that affect overtime?

Councilmember Woodruff stated that if several employees from the same shift take time off on the same day that would necessitate calling in other employees from other shifts to cover. That coverage would be overtime for the employees called in. However, Chief Foster has limited the ability for the department employees to take time off, thereby limiting the amount of overtime needed.

Motion was made by Councilmember Woodruff and seconded by Councilmember Trozzo to approve overtime funding for the Village Fire Department up to \$50,000 for the remainder of 2022. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

5. ADJOURN

Motion was made by Councilmember Woodruff and seconded by Councilmember Davis to adjourn the meeting at 5:18 p.m. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Approved and accepted on January 12, 2023.

ATTEST:

Tom Jinks, Mayor

Lisa Modisette, City Secretary