



**CITY OF HEDWIG VILLAGE, TEXAS
REGULAR MONTHLY CITY COUNCIL MEETING
SEPTEMBER 9, 2021
6:30 P.M. - 955 PINEY POINT ROAD**

MINUTES

In accordance with Governor Abbott's Executive Order or Proclamation dated March 13, 2020 and continued monthly by Executive Orders or Proclamations to the most recent Proclamation dated July 30, 2021 relating to the COVID-19 pandemic and the need to minimize face-to-face contact, the City of Hedwig Village held the September 9, 2021 City Council Meeting in person with several participants joining the meeting via Zoom, as noted below.

1. CALL TO ORDER

Mayor Jinks called the meeting to order at 6:30 p.m.

Present: Mayor Tom Jinks

Councilmember Scott Davis
Councilmember Harry J. Folloder
Councilmember Dane Johnson
Councilmember Shirley Rouse
Councilmember Matt Woodruff

Kelly Johnson, City Admin./Secr.-
Treas (via Zoom)
David Gott, Police Chief
Alan Petrov, City Attorney
Kevin Taylor, Building Official
Evan DuVall, Asst. Building Official
Lisa Modisette, Asst. City Secretary

Absent: None

2. PLEDGE OF ALLEGIANCE

Mayor Jinks led the Councilmembers, City staff, and visitors in the Pledge of Allegiance during the public hearing.

3. CITIZEN/VISITOR COMMENTS

Tom Speck, 11718 Cawdor Way, spoke in opposition to the proposed tax rate.

Tom Roth, 854 Pecanwood, thanked the Village Fire Department for the quick response to, and the extra time spent with, a family on Pecanwood after an emergency. He also expressed concern over the loss of trees on several lots on Beinhorn.

Andrea Hermann, 930 Karos Lane, spoke on the following topics:

- An update on the City branding and putting the City's name on the school district pedestrian bridge over Echo Lane. The City could consider allowing murals on the side of buildings to identify the City.
- Who on staff enforces the ordinances and codes? Who enforces the replacement of trees after construction?

Jim Weatherall, 11618 Spriggs Way, spoke regarding the increased traffic on South Lou Al at Echo Lane due to a house under construction.

Anne Retzler, 913 Magdalene, expressed concern regarding the loss of trees due to residential construction. She stated one residential lot had all the trees removed from the lot. She showed pictures of some of the trees that had been removed. She stated one lot had two trees removed and another lot had four trees removed. She questioned the need to remove all the trees she mentioned.

4. REPORTS

A. Financial Report – August 2021 – Kelly Johnson, City Administrator/City Sec.-Treas.

Kelly Johnson discussed the following:

- The financial reports provided in the Council packets are preliminary. The City is on budget for the year.

B. Police Report – August 2021 Crime Report & Statistics – Chief David Gott

Chief Gott discussed the following:

- The total crime in the City for the year continues to remain low.
- Two violent crimes in August 2021. A postal employee was robbed by a suspect demanding the keys to the mail lockbox. The second crime involved a robbery at Walgreens.
- The homeless man living under I-10 at Echo Lane was arrested last month. He is back living under the overpass. People provide him with food and other items.

C. Fire Department – Councilmember Folloder, Commissioner, & Bill Johnson, Alt. Commissioner

Councilmember Folloder discussed the following:

- The department has responded to two hundred ninety-three calls in Hedwig Village for the year. Ninety of those calls were for life threatening incidents and twenty-five were for life threatening fire incidents.
- Response times for Hedwig Village are well below the national average for fire, medical, and advanced life-saving calls. All firefighting personnel are also fully qualified as Emergency Medical Services (EMS).
- The renovation project is on budget but running behind schedule.
- The Fire Chief and the Fire Commissioner will present to the Villages a request to fully staff a second ambulance. The Village Fire Department (VFD) has two ambulances with a third as a reserve. Currently, only one ambulance is fully staffed. If another ambulance is needed, personnel is pulled off either the ladder truck or the engine. VFD will fully staff the second ambulance using overtime. Councilmember Woodruff questioned the need for a second fully staffed ambulance if it is not needed very often. Councilmember Folloder stated the need for a second ambulance is happening more often and the assistance from City of Houston is not always available. Councilmember Folloder will request Chief Foster come speak at the next Council meeting to further explain the need for a second fully staffed ambulance.
- The department is two percent under budget.

D. Beautification – Andrea Hermann, Committee Member

Andrea Hermann discussed the following:

- The Recycling Event will be on October 23, 2021. Trees for Houston will donate one hundred twenty-five trees for distribution. The committee will limit the number of trees to two per person. The trees will be three to five gallons.
- All monument signs are lit except one. Landscaping will begin soon.
- The Campbell Road Esplanade has been mulched.

E. Drainage Committee – Councilmember Rouse

Councilmember Rouse discussed the following:

- The Streets and Drainage Committee held a meeting on August 31, 2021. The committee is waiting on answers from LJA Engineering on several questions.
- The next meeting is scheduled for September 15th at noon at City Hall. Input received prior to the next meeting would be very helpful.
- The committee reviewed the various street widths throughout the City. The committee members strongly desire to leave the streets at the current widths with a minimum width of eighteen feet. Village Fire Department provided comments on street width with a preference of residential streets being twenty feet in width and commercial streets being twenty-six feet in width. Councilmember Woodruff suggested possibly limiting the parking on the streets for easier access for emergency vehicles. LJA stated the street widths in the presentation, previously posted on the City's website, was only for presentation purposes, not a recommended width. Councilmember Johnson stated functionality needs to be considered when discussing street width. Mayor Jinks attended the meeting and stated the laid down curb option appears to be the choice among the committee members.

F. Building Official –Evan DuVall, Assistant Building Official

Evan DuVall discussed the following:

- Moody Project – Belong Kitchen has received a temporary certificate of occupancy for training and to receive product. The final certificate is expected to be issued around mid-September. Additional tenant improvements in Building A are ongoing, including a fitness space, a conference meeting space, a wine/coffee bar on the ground floor, and a bank on the fourth floor. The shell of Building B is almost complete and final inspections will begin soon. Three tenant improvements have been approved for Building B.
- Memorial High School – The cover stage is almost complete and the installation of interior finishes has begun. The exterior work should be completed soon. Work on the bus loop should begin soon, which will require building demolition and tree removal to make room for a new parking lot. The new traffic light on Echo Lane at Gaylord has been installed and is operational. An issue with traffic light timing was found during the City's review of the new traffic light. This issue is being worked on. The traffic lights on Gaylord Drive will be retimed to mirror the traffic light on the I-10 Feeder Road.

- Small Nodes – The City has received the third submittal for small nodes within the City and is close to issuing a permit for installation. These proposed small node streetlights will satisfy the color temperature requirements of every district they are located in. An associated right-of-way permit has been approved for running the required underground cabling.

G. Planning & Zoning Commission – Councilmember Scott Davis, Council Liaison

Councilmember Davis discussed the following:

- Planning and Zoning did not meet earlier this month. A meeting has been scheduled for September 21, 2021.

H. City Administrator – Monthly Update – Lisa Modisette, Assistant City Secretary

Lisa Modisette discussed the following:

- The Harris County Mayors' and Council Association Meeting will be held on September 16, 2021. The meeting will be hosted by the City of Morgan Point and held at the Morgan Point Community Center.
- The Recycle/Donate/Shred Event will be held on October 23, 2021 at City Hall from 8:00 a.m. to noon. The electronic, shredding, and donation vendors have confirmed they will be in attendance. Trees for Houston will provide trees to give to area residents. The Beautification Committee will have volunteers on hand when the trees are delivered as well as on the event day.
- The Consent Agenda includes the annual agreement with Harris County for the City's annual donation to the Spring Branch Memorial Library to assist in the purchase of library materials.

I. Mayor - Monthly Report

Mayor Jinks discussed the following:

- The Streets and Drainage Committee has made great progress toward making recommendations for streets and drainage throughout the City. Residents are encouraged to attend the committee meetings to give input.
- The City of Hunters Creek is finishing up the Beinhorn Project. Striping, driveways connections, etc. work still needs to be completed.
- New signs have been ordered that will reflect the new school zone times. Bandit signs with the new times have been installed. An email has been sent to residents.
- A temporary certificate of occupancy is under consideration for the high school for the school district to move in furniture.

5. CONSIDERATION OF ORDINANCES / RESOLUTIONS – The City Council will discuss and consider possible action of the following:

- A. An ordinance adopting the budget of the City of Hedwig Village, Texas, for the Fiscal Year beginning January 1, 2022 and ending December 31, 2022, and appropriating the several sums set up therein to the objects and purposes therein.

Kelly Johnson, City Administrator/City Secretary-Treasurer, stated the certified tax rolls have been received by the City from the Harris County Appraisal District. The taxable value of the property in Hedwig Village increased slightly from last year. The budget is based on the zero percent adjusted tax increase. The total revenue generated by all revenue streams are estimated to be \$7,789,600. The total expenses for Fiscal Year 2022 are estimated to be \$7,789,600. The equipment reserve budget item was increased to a total of \$194,900.

Motion was made by Councilmember Rouse and seconded by Councilmember Johnson to approve the Proposed 2022 Budget as presented. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- B. The 2021 Proposed Maintenance and Operating Tax Rate to fund the 2022 Budget.

Motion was made by Councilmember Woodruff and seconded by Councilmember Rouse to approve the Maintenance and Operations Tax Rate at \$0.280057. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- C. The 2021 Proposed Debt Rate to fund the 2022 debt obligation.

Motion was made by Councilmember Rouse and seconded by Councilmember Woodruff to approve the Debt Service Tax Rate at \$0.059347. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- D. To ratify the ad valorem property tax rate that will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 8.91 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$23.20

Motion was made by Councilmember Woodruff and seconded by Councilmember Rouse to ratify the Ad Valorem Tax Rate at \$0.339404. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

- E. An ordinance providing for the assessment, levy, and collection of ad valorem taxes by the City of Hedwig Village, Texas for the year 2021; providing the date on which such taxes shall be due and payable; providing for penalty and interest on all taxes not timely paid; and repealing all ordinances or parts of ordinances in conflict herewith.

Motion was made by Councilmember Woodruff and seconded by Councilmember Rouse to approve the ordinance for the assessment, levy, and collection of ad valorem taxes for the year 2021 as presented with a change to the tax rates as approved. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

6. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

A. Approval of Minutes

July 22, 2021 Budget Workshop
August 3, 2021 Budget Workshop
August 19, 2021 Regular Council Meeting

B. Approval of General Fund Bills

General Fund Bills

Voided Checks – none

C. Approval of General Fund Bills over \$2,500

Texas Workforce Commission - \$7,467.47
State Treasurer - \$18,912.01
TML Intergov't Risk Pool - \$21,269.50

Johnson Petrov - \$3,021.00
EZTask, Inc. - \$3,300.00
Accutek - \$4,030.95

D. Approval of the 2nd Quarter 2021 Investment Report

E. Contract with Harris County Spring Branch Memorial Library for the City's annual donation of \$2,500 to share in the cost to purchase library materials

Motion was made by Councilmember Folloder and seconded by Councilmember Rouse to approve the consent agenda as presented. Motion carried 5-0.

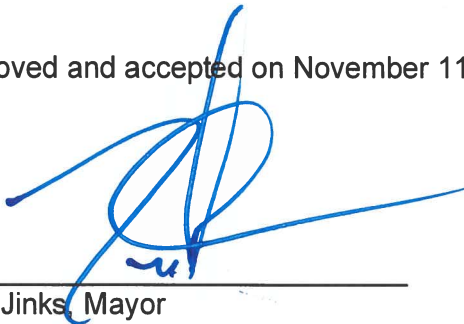
MOTION CARRIED UNANIMOUSLY

7. ADJOURN

Motion was made by Councilmember Folloder and seconded by Councilmember Rouse to adjourn the meeting at 8:10 p.m. Motion carried 5-0.

MOTION CARRIED UNANIMOUSLY

Approved and accepted on November 11, 2021.



Tom Jinks, Mayor

ATTEST:



Lisa Modisette, Asst. City Secretary